

PC Pod Site Survey

Please read carefully, complete and fax back to 0207 785 6822

The purpose of this form is to gather information required to deploy a PC Pod (a mobile IT Training room) onto your site. Ideally the location chosen to park the PC Pod will be close to toilet and refreshment facilities as well as providing convenient access during inclement weather. Other requirements such as parking space, power and security information are contained in this form. If you have any questions at all, please feel free to contact the PC Coaching Operations Team on 0845 665 0733. Please note: If there are any doubts about the suitability of a site, an inspection by a member of our operations team will be arranged. **Once the Pod is deployed, relocating to an alternate location on the same site will incur moving charges at the standard rate.** This form should be returned no later than 21 days before planned deployment.

Client Name _____

Site Name _____

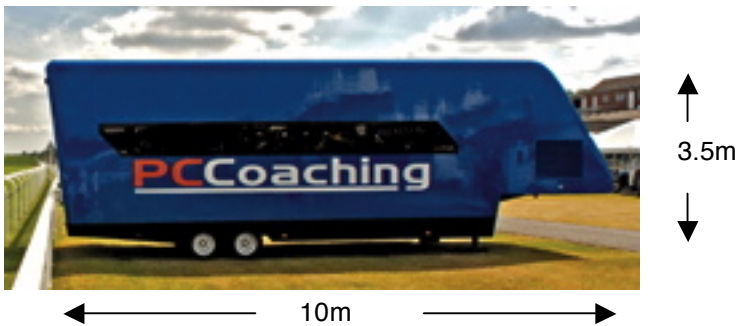
Site Address _____

_____ Post Code _____

Site Contact _____

Contact numbers: Office: _____ Mobile _____

Pod Dimensions – 10m (L) x 2.5m (W) x 3.5m (H) (approximately 5 parking spaces). The Pod has a length of 10m and a width of 2.5m. An extra length of 2.5m at the front to allow easy manoeuvring on delivery is recommended. Clearance at the rear of 3m should be allowed for deployment of the disabled ramp. The power point should be within 10m of the Pod. * Please park on level ground *



Site Access – the PC Pod is towed onto site behind a lightweight prime mover. The combined weight of the Pod and the prime mover is approximately 7t.

Are there any height or weight restrictions onsite that we need to be aware of? **Yes/No**

If so please specify: _____

Power Requirement - All sites require a 32amp single-phase C – Form connection with a 100ma trip installed prior to the Pod arrival at no cost to PC Coaching.

Please note: Some electrical contractors will recommend the use of a 30ma RCD (trip) on the external power supply. Due to the number of PCs onboard the PC Pod, a 30ma trip will suffer from 'nuisance tripping'. Any questions regarding the installation of the power supply should be referred to our operations team.

Please tell us the name of the onsite electrician or electrical contractor: _____

Contact telephone number: _____

Security - PC Coaching are aware that every site has a degree of security risk. Please help us to evaluate the security risk at this site.

Has there been break-ins or vandalism on this site in the last 6 months? **Yes/No**

If yes, please briefly describe.

Is there 24 Hour security staff on the site? **Yes/No**

Is the Pod in line of site of security guards or CCTV? **Yes/No**

Is the site locked after hours? **Yes/No**

Any additional comments or remarks about security?

Are security staff aware of the Pod's deployment? **Yes/No**

Is there a contact number for site security? _____

If the site is evaluated as a high-risk site, additional security arrangements may be necessary. Each Pod is alarmed and fitted with a variety of security devices.

Networking

Will the Pod be required to connect to the site's network? **Yes/No**

Who will be installing the external network point? _____

Contact Number? _____

Please note: Providing the cabling from the external network point on the PC Pod to the client's LAN is the responsibility of the client.

Health and Safety

Who is the onsite representative for health and safety?

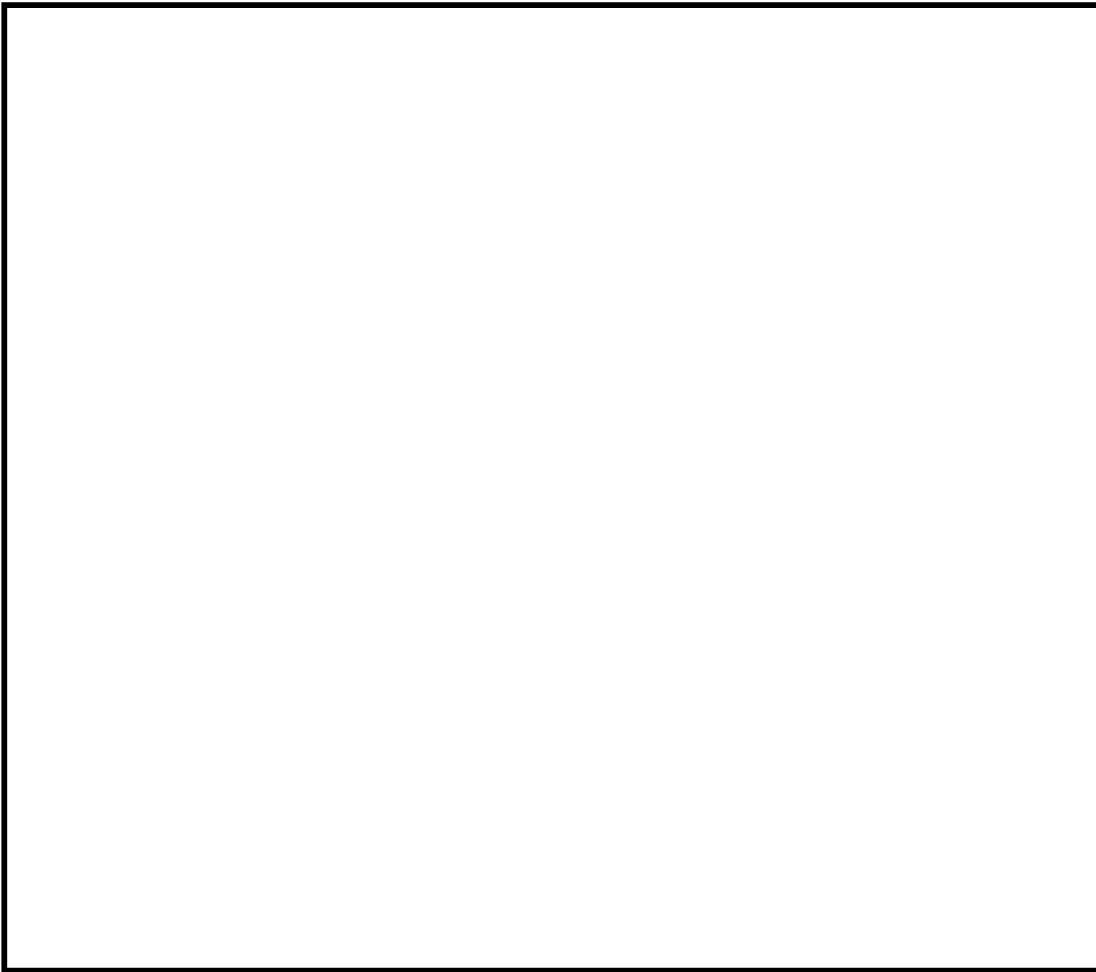
Have they been made aware of the Pod deployment? **Yes/No**

Contact number? _____

Where is the nearest fire assembly point to the location of the Pod? _____

Are there any special health and safety procedures/restrictions in place on the site?

Recommended Pod Location. Please sketch the proposed location of the Pod including power, network and site access points.



Please sign here to confirm all the necessary site associates have been consulted and have approved the Pod deployment location (e.g facilities manager, health and safety manager, security)

Contact Name _____

Signature _____

Date _____

Please Fax back all 3 pages to PC Coaching Operations on 0207 785 6822.

Thank you for taking the time to provide this information. If you have any questions please call PC Coaching on 0845 665 0733 and ask for the Operations team who will be happy to help.